

Human Resources Department
Employee Benefits Division (EBD), Central Office

Ref: Circular Letter No: HR:EBD:0063

January 05,2022

To: All Branches / Offices:

ISSUANCE OF IDENTITY CARD TO RETIREES

1. Attention of Branches/Offices is invited to the process of issuance of Identity Cards through HRD, Central Office, to the retirees of the Bank.
2. As per the prevalent practice employees who retire, apply to HRD, Central Office for issuance of Identity Cards in the prescribed Format, and the same is made available to the employees in their Address.
3. We would like to clarify that the Identity cards of the erstwhile Andhra Bank and erstwhile Corporation Bank continue to be valid and can be used for the purpose of proving identity for booking Holiday Home / claiming Insurance benefits etc.
4. No fresh Identity cards are proposed to be issued to these retirees.
5. All branches / offices are advised to take a note of this circular and be guided accordingly.

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General Manager (HR)

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