



Human Resources Department
Employee Relations Division

239, Union Bank Bhavan, Vidhan Bhavan Marg, Mumbai-400 021

Staff Circular No.7325

Dated:24th December, 2020

To:

All Branches/Offices:

Salary Revision for Officers (Scale-I to Scale-VII)
- Joint Note dated 11th November, 2020 signed between IBA
& Officers' Associations

1. A Joint Note dated 11.11.2020 regarding salary revision of Officers (Scale-I to Scale-VII) has been signed between Indian Banks' Association and representatives of Officers' Associations. A copy of Joint Note dated 11th November, 2020 is enclosed as Annexure-A. The Board of the Bank in its meeting dated 23.12.2020 has permitted to pay the ad hoc salary equivalent to actual salary applicable as per joint note dated 11.11.2020 and arrears for the period from 01.11.2017.
2. By virtue of aforesaid Joint Note dated 11.11.2020, there is revision in salary components such as Pay scales, D.A., C.C.A., etc., payable to the officer employees (Scale-I to Scale-VII) w.e.f. 01.11.2017. In addition to this, new allowances viz. Location Allowance for Non-CCA Centres and Learning Allowances have been introduced for officers effective from November 2017. This would follow amendments to Officers' Service Regulations 1979.
3. Consequent upon the above Salary Revision, the Pension, Dearness relief, Family pension, Minimum pension, etc. payable in respect of those officers who ceased to be in service on or after 01.11.2017 and are eligible for pension, also need to be revised.
4. Since the procedure for amendment in the Officers' Service Regulations, 1979 / Bank Employees' Pension Regulations, 1995 will take some time, on the recommendations of the Indian Banks' Association, the Government of India has conveyed its 'No Objection' to IBA authorizing the Banks to pay revised salary and arrears of pay and allowances to serving officers w.e.f. 01.11.2017 and revised pension and arrears to existing pension optees retired on or after 01.11.2017 as per the provisions of the Joint Note pending amendments to the Officers' Service Regulations / Pension Regulations.

5. Bank will compute the pension on revised scale and will give the effect of revised pension by obtaining a suitable undertaking from the pensioners as well as from family members / nominees to enable the pension fund to make adjustment if any, at later date also.
6. As regards to the proposal for up-dation of Family Pension and increase in employer's contribution under the New Pension Scheme (NPS), which were recommended as part of Joint Note, outcome will be communicated separately after getting direction from the IBA.
7. Fitment in new scales of pay shall be on stage-to-stage basis and there shall be no change in the date of annual increments because of the fitment.
8. Special Allowance with applicable DA thereon to officers will be as under w.e.f. 01.11.2017:

| | |
|--------------|---|
| Scale I-III | 16.40% of Basic Pay + applicable DA thereon |
| Scale IV-V | 19.00% of Basic Pay + applicable DA thereon |
| Scale VI-VII | 20.00% of Basic Pay + applicable DA thereon |

Note: The Special allowance with applicable DA thereon shall not be reckoned for superannuation benefits, viz, pension including NPS, PF and Gratuity.

9. Further, Location Allowance (Non-CCA Centres) and Learning Allowance has been introduced w.e.f. 01.11.2017. Details of these allowances as under:

Location Allowance (Non-CCA Centres): Effective 01.11.2017, a fixed allowance of Rs.700/- p.m. is payable to all Officers posted in areas other than the areas that are eligible for CCA. This fixed allowance shall not be reckoned for payment of DA, superannuation benefits, viz, pension including NPS, PF and Gratuity.

Learning Allowance: With effect from 01.11.2017, Officers shall be paid Learning Allowance of Rs.600/- together with applicable Dearness Allowance thereon.

10. The various provisions of this Joint Note shall take effect from the dates specified hereunder, unless provided to the contrary in the Settlement.

| | Various provisions of Joint Note | With effect from |
|----|--|-------------------------------|
| 1. | Scales of Pay | 1 st November 2017 |
| 2. | Special Allowance | 1 st November 2017 |
| 3. | Dearness Allowance - Single Slab Rate (i.e. 0.07 % of Pay) | 1 st November 2017 |

| | | |
|-----|--|---|
| 4. | Learning Allowance, House Rent Allowance, City Compensatory Allowance, Location Allowance (Non-CCA Centres), Medical Aid, Recovery of House/Furniture Rent, Fixed Personal Pay, Professional Qualification Pay, Hill & Fuel Allowance, Special Area Allowance, Project Area Allowance, Split Duty Allowance, Medical Aid | 1 st November 2017 |
| 5. | Maternity Leave | 01.11.2020 |
| 6. | Halting Allowance | 01.11.2020 |
| 7. | Deputation Allowance | 01.11.2020 |
| 8. | Mid Academic Transfer Allowance | 01.11.2020 |
| 9. | Compensation on Transfer | 01.11.2020 |
| 10. | All other items agreed to but not covered by the above Clauses. | Specifically provided in the Joint Note |

11. On and from 01.11.2017, reimbursement of medical expenses under Medical Aid shall be Rs 10,300/- p.a. for Officers in JMG & MMG Scales and Rs.12,300/- p.a. for Officers in SMG & TMG Scales.
12. Following benefits are introduced as per the XIth Bipartite Settlement (Annexure-V of Joint Note dated 11.11.2020 (Annexure-I) enclosed)
- Annual encashment of Privilege Leave
 - Performance Linked Incentive Scheme
 - Family Pension at uniform rate of 30% of the deceased employee (subject to approval by the Government). A communication in this regard will be issued separately.
13. The revised salary to officers will be paid from the month of December 2020 and the calculation of arrears from November, 2017 to November 2020 is being done at Central Office level through HRMS package. After calculation, the data will be made available at Regional Office level. Regional Offices are advised to re-check the arrears and confirm to Central Office within 3 days. On rectification of the errors, if any, the arrears will be paid directly to the accounts of the employees through Union Parivar.
14. Branches/Offices are required to note the following while checking the calculation of arrears of salary:-
- Appropriate adjustment may be made on account of:
 - Adhoc against arrears paid
 - Sick Leave on half pay
 - Unauthorised absence and leave on loss of pay & allowances.
 - Postponement of increment due to leave on loss of pay and Allowances / sabbatical leave / unauthorized absence/ disciplinary action.

- b) While paying arrears of salary to Officers, who are still in Bank's employment, care should be taken to recover all the dues owed by them to the Bank, if any, before making final payment of arrears of salary.
- c) The consequential difference in cash equivalent on encashment of privilege leave availed during the period 01.11.2017 to 30.11.2020 on account of salary revision may be paid to the Officers after receipt of worksheet from union Parivar.
- d) As regards release of arrears to Officers, who ceased to be in service on or after 1st November, 2017 upto 30th November, 2020 following procedure is to be followed:
- Arrears payable (including leave encashment, if any), may be released to an officer employee who had retired/ceased to be in service on or after 1st November, 2017 after receipt of worksheet from union Parivar.
15. Deduction of Income Tax on arrears of Salary as per prevalent rules will be done through Union Parivar.
16. All branches/Offices should ensure to adjust Adhoc amount paid to Officers while making payment of Arrears to officers in service/retired/resigned etc.
17. As the Bank has made provision at Central Office level for payment of arrears, the branches/offices (including Audit Offices, Training Establishments etc) are advised to claim the payment of arrears to the debit of POB A/c. Central Office for the period 01.11.2017 to 30.11.2020 from their respective Regional Offices along with a copy of arrears sheet. Based on the arrears sheets/POB advices received from the branches/offices, the Regional Offices, after verification of the calculation, will consolidate the same and claim the consolidated amount of arrears for the period 01.11.2017 to 30.11.2020 arising out of the Revision from Central Accounts Department. The relevant POB Claim should accompany head-wise details of arrears paid to employees in the region.
18. It is sincerely requested that the arrears, which are being released, are properly utilized/invested.
19. All branches / offices are requested to take note of the above for implementation and compliance.


24/12
Chief General Manager (HR)

Encl: as above

Annexure 'A'

8th Joint Note



JOINT NOTE

DATED 11.11.2020



Conclusion of Discussions between

Indian Banks' Association

&

Officers' Associations



JOINT NOTE

SALARY REVISION FOR OFFICERS

**Conclusion of Discussions between the
IBA and the Officers' Associations**

The Negotiating Committee of Indian Banks' Association (IBA) representing the managements of banks held several rounds of discussions with the authorised representatives of the Officers' Associations on salary revision and other issues concerning service conditions for officers in Banks. In the course of the deliberations, common viewpoints have emerged between the two parties. The outcome of the discussions acceptable to both sides is listed in Annexure I to this Note. The representatives of the Officers' Associations have also agreed that the existing service conditions be modified to the extent what has been stated in Annexure I.

2. IBA agreed that it shall recommend to the Public Sector Banks, as in Annexure II, to initiate the process of amending the Officers' Service Regulations, 1995 dated 29th September 1995, in order to implement what is stated in Annexure I. The IBA shall also recommend to the Government of India to approve the amendments and to issue appropriate guidelines necessary for this purpose.

3. IBA shall recommend to the Private Sector Banks, which are listed in Annexure III and which have authorized IBA in this regard to give effect to the Salary revision for their Officers on the same lines as mentioned in Annexure I.

4. The representatives of Officers' Associations have requested that pending formal amendments to the Officers' Service Regulations/ Rules as per procedure laid down under Section 19(1) of the Banking Companies (Acquisition and Transfer of Undertakings) Act, 1970/1980 and the applicable provision of State Bank of India Act, 1955, IBA may advise the banks to disburse immediately an ad-hoc amount, equivalent to the net arrears payable for the period from 1st November 2017 to 31st October, 2020 by deducting ad-hoc amount paid in this connection and continue to pay proposed revised salary and allowances on ad-hoc basis. IBA has agreed to make suitable recommendations to the Government in this regard for its consideration.

5. The Officers' Associations on behalf of the officer-employees in banks listed in Annexures II & III agree that the understandings reached as detailed in Annexure I hereto are in full satisfaction of their demands.



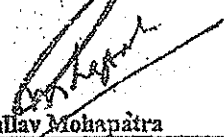
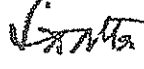

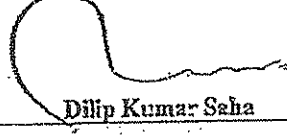
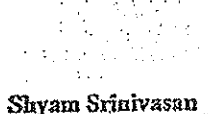

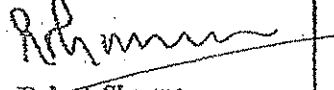

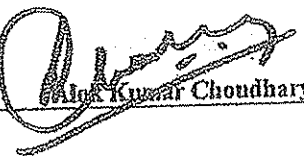
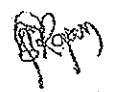
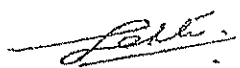
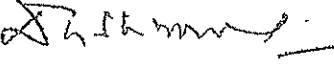

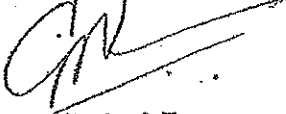
6. Clarification, etc., in any of the provisions contained herein the Joint Note and its Annexures will be provided by IBA.

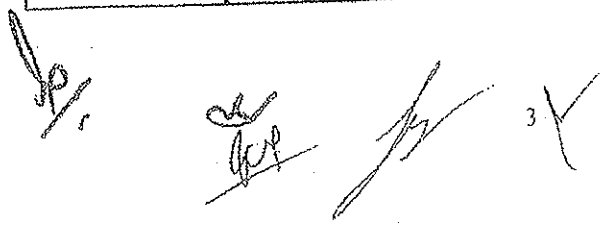


7. Representatives of the Officers' Associations have assured full co-operation on their part, their affiliates and members, in implementation of measures aimed at improving customer service, optimum utilization and productivity of manpower, expansion of banking activities and improvement to take on the competition and challenges confronting the industry and maintenance of healthy and harmonious industrial relations in the banking industry.

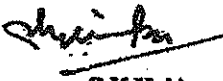
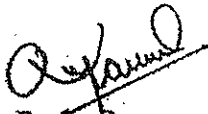
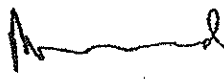

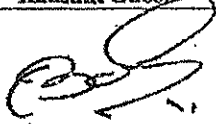

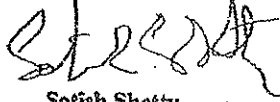

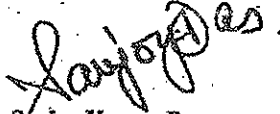



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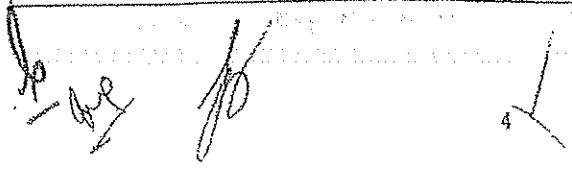
Dated : 11th November 2020

| For Indian Banks' Association | For All India Bank Officers' Confederation |
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|  Raj Kiran Raj G. |  Sunil Kumar |
|  Pallav Mohapatra |  Soumya Datta |
|  A.K. Goel |  Dilip Kumar Saha |
|  Shyam Srinivasan |  Soumen Roy Choudhury |
|  Rakesh Sharma |  Ravinder Gupta |
|  Ajinkya Kumar Choudhary |  Murali Soundararajan T. |
|  Sunil Mehta |  Deepak Kumar Sharma |
|  Gopal Murli Bhagat |  R. Prakash Rao |

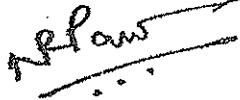

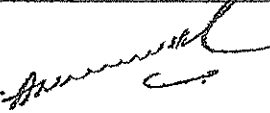

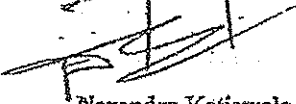



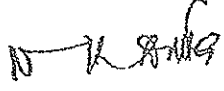
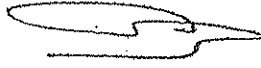






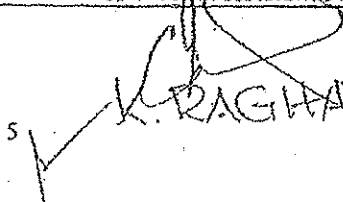
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|  S K Karkar |  Rupam Roy |
| |  P Anand Rao |
| |  Kaushik Ghosh |
| |  P M Balachandra |
| |  N V Satyanarayana |
| |  Satish Shetty |
| |  Manoj Wadnerkar |
| |  Sanjay Kumar Das |
| |  Srijan Kumar Pal |
| |  R Sekaran |
| |  Anitha P. |



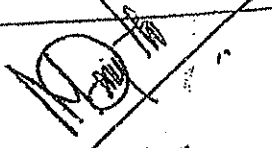
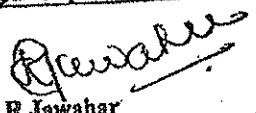




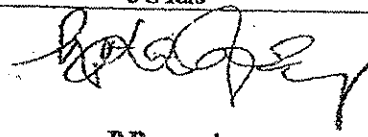


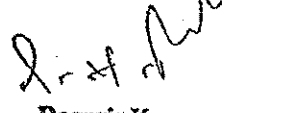



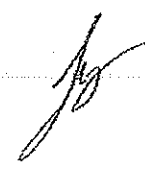
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| |  Nitesh R Pawar |
| | For All India Bank Officers Association |
| |  Alok Khare |
| |  A N Suresh |
| |  S Jagadevan |
| |  Narendra Kotiawala |
| |  V Ramabhadran |
| |  D S Ganesan |
| |  Sanjay Khan |
| |  Nirmal Kumar Dutta |
| |  A V Vijaya Koteswar Rao |

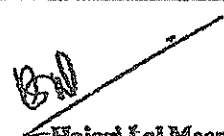
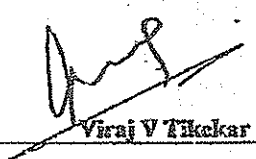
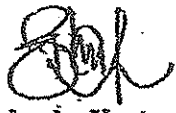
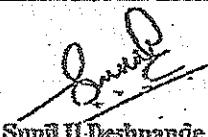



K. RAGHAVA



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| |  M.D. Gopinath |
| |  R. Jawahar |
| | For Indian National Bank Officers Congress |
| |  Prem Kumar Makker |
| |  Sunil Padhye |
| |  R. K. Chatterjee |
| |  J.S. Rao |
| |  P. Ramaraju |
| |  B. Arjun |
| |  Pankaj Kaushik |
| |  Raguvir Kumar |



| For National Organization of Bank Officers | |
|---|--|
| |  Hajari Lal Meena |
| |  Viraj V Tikkar |
| |  Bhakchandra Kunte |
| |  Sunil U Deshpande |
| |  Santosh K Gadade |
| |  Sivaramkrishnan K. |



1. Scales of Pay

| SALARY SCALES | | | | | | | |
|---------------|--------|-----------|--------|------------|--------|-----------|-------|
| Scale I | 36000 | 1490 7 | 46430 | 1740 2 | 49910 | 1990 7 | 63840 |
| Scale II | 48170 | 1740 1 | 49910 | 1990 10 | 69810 | | |
| Scale III | 63840 | 1990 5 | 73790 | 2220 2 | 78230 | | |
| Scale IV | 76010 | 2220 4 | 84890 | 2500 2 | 89390 | | |
| Scale V | 89290 | 2500 2 | 94890 | 2730 2 | 100350 | | |
| Scale VI | 104240 | 2970 4 | 116120 | | | | |
| Scale VII | 116120 | 3220 4 | 129000 | | | | |

Fitment:

Fitment shall be stage-to-stage, i.e. on corresponding stages from 1st stage onwards and the increments shall fall on the anniversary date as usual.

2. Stagnation Increments

- a) Officers in JM Grade Scale I who have moved to scale of pay for MMG Scale II in terms of Regulation 5 (b) after reaching maximum of the higher scale are presently eligible for four stagnation increments. With effect from 1st November, 2017, these officers will be eligible for five stagnation increments. The first four stagnation increments will be released after every two completed years of service, of which first two shall be Rs. 1990/- each and next two shall be Rs. 2220/- each. The fifth stagnation increment of Rs. 2220/- will be released two years after receipt of fourth stagnation increment or w.e.f. 1st November 2017, whichever is later.
- b) Officers in MMG Scale II who have moved to Scale of Pay for MMG Scale III in terms of Regulation 5 (b) after reaching maximum of higher scale are presently eligible for four stagnation increments. With effect from 1st November, 2017 these officers will be eligible for five stagnation increments. First four stagnation increments of Rs. 2220/- will be released after every two completed years of service after reaching the maximum on the higher scale. The fifth stagnation increment of Rs. 2220/- will be released two years after release of fourth stagnation increment or w.e.f. 1st November, 2017, whichever is later.



- c) Officers in substantive MMG Scale III i.e. those who are recruited in or promoted to MMG Scale III are presently eligible for five stagnation increments. These officers shall now be eligible for total six stagnation increments. First four stagnation increments of Rs. 2220/- after every two completed years and next two increments of Rs. 2500/- each, two years after receipt of the fourth stagnation increment. The sixth stagnation increment of Rs. 2500/- will be released two years after release of fifth stagnation increment or w.e.f. 1st November 2017, whichever is later.
- d) Officers in SMG Scale IV are presently eligible for one stagnation increment of Rs. 2500/- two years after reaching maximum of scale. These officers will now be eligible for one additional stagnation increment of Rs. 2730/- after two years of receipt of first stagnation increment or w.e.f. 1.11.2017, whichever is later.
- e) Provided further that the Stagnation increment/s received by the Officers from Scale I to Scale IV who are/were in service of the banks as on 1st November, 2017 as per periodicity hereinbefore would be readjusted from three year periodicity to two year periodicity from the date of reaching their maximum and officer shall be notionally eligible for stagnation increments w.e.f. 1.11.2017 in terms of this Joint Note as per the revised periodicity which will qualify for superannuation benefits. However, monetary benefit on account of such revised and readjusted periodicity of stagnation increment/s shall be payable from 1st November, 2020 or the actual date of emilement whichever is later.
- f) Officers in SMGS - V shall be eligible for one stagnation increment of Rs. 2970/- two years after reaching the maximum of scale or w.e.f. 1.11.2020, whichever is later.

3) Dearness Allowance

On and from 1.11.2017, Dearness Allowance shall be payable for every rise or fall of four points over 6352 points in the quarterly average of the All India Average Working Class Consumer Price Index (General) Base 1960=100 at 0.07% of Pay.

4) House Rent Allowance (w.e.f. 01.11.2017)

| | I | II |
|--|---|----|
| i) Major "A" Class Cities and Project Area Centres in Group A | | 9% |
| ii) Other places in Area I, and Project Area Centres in Group B and State of Goa | | 8% |
| iii) Other places | | 7% |

Provided that if an officer produces a rent receipt, the House Rent Allowance payable to him/her shall be the actual rent paid by him/her for the residential accommodation in excess over 0.50 % of Pay in the first stage of the Scale of Pay in which he/she is placed with a

[Handwritten signatures and initials]



maximum of 150 % of the House Rent Allowance payable as per aforesaid rates mentioned in Column II above.

Note: The claims of officer employees for House Rent Allowance linked to the cost of their ownership accommodation shall also be restricted to 150 % of House Rent Allowance as hitherto.

5) City Compensatory Allowance (w.e.f. 1.11.2017)

| Area | Rate |
|--|--------------------|
| i) Places in Area I and above; and in the State of Goa | Rs.1,400/- p.m. |
| ii) Places with population of five lakhs and over and State Capitals and Chandigarh, Puducherry and Port Blair | Rs.1,150/- p.m. |

6) Location Allowance (Non-CCA Centres) (w.e.f. 1.11.2017)

Effective 1.11.2017 a fixed allowance of Rs.700/- p.m. is payable to all Officers posted in areas other than the areas that are eligible for CCA. This fixed allowance shall not be reckoned for payment of DA, superannuation benefits, viz, pension including NPS, PF and Gratuity.

7) Learning Allowance

→ whether it is eligible for terminal benefits

With effect from 1.11.2017, Officers shall be paid Learning Allowance of Rs.600/- together with applicable Dearness Allowance thereon.

8) Special Allowance (w.e.f. 1.11.2017)

With effect from 1.11.2017, officers shall be paid Special Allowance as under:

Scale I-III - 16.40% of Basic Pay + applicable Dearness Allowance thereon

Scale IV-V - 19 % of Basic Pay + applicable Dearness Allowance thereon

Scale VI-VII - 23 % of Basic Pay + applicable Dearness Allowance thereon

Note: The special allowance with applicable DA thereon shall not be reckoned for superannuation benefits, viz, pension including NPS, PF and Gratuity

9) Pension (including State Bank of India)

a. As per extant regulations, pension payable to officers is based on the average of the emoluments drawn in the last ten months preceding the retirement of the officer in terms of Regulations 2 and 38 of the Pension Regulations. For the purpose of payment of pension, the Pay of the officer retiring on or after 1st November, 2017 will be taken



on the basis of the Pay as is provided under this Settlement. However, in the case of officers who have retired from the services of the Banks, on or after 1st November, 2017 but before 31st August, 2018, since the period of preceding ten months will constitute Pay both under this Settlement as well as pertaining to Settlement dated 25th May, 2015, in such cases, the following procedure will be adopted for determining Pension payable to them.

- (i) For the period of ten months falling on and from 1st November, 2017, the actual Pay drawn by the officer under this Settlement; and
- (ii) For the period falling prior to 1st November, 2017, the actual Pay drawn by the officer plus Dearness Allowance at the rate of 47.8 percent thereon will be notionally reckoned as Pay for the purpose.

With effect from 1st November 2017, the Pay as defined under Clause 6 of this Settlement and drawn by the officers who are members of the Pension Fund shall be taken into consideration for the purpose of calculation of pension as per the Pension Fund Rules/Regulations in force.

b. Option not to claim incremental commutation on revised basic pension

Officers in service of the Banks as on 1st November 2017 and who have retired thereafter but before the date of this Settlement and who had opted for commutation of pension will have an option not to claim incremental commutation on revised basic pension.

c. Dearness Relief on Pension

With effect from 1st November, 2017, in respect of officers who retired or died while in service on or after 1st November, 2017, Dearness Relief shall be payable at 0.07 % per slab on the Basic Pension or Family Pension or Invalid Pension or compassionate allowance as the case may be. Dearness Relief in the above manner shall be paid half yearly for every rise or fall of 4 points over 6352 points in the quarterly average of the All India Consumer Price Index for industrial workers in the series 1960=100.

10) Provident Fund

- a) The Officers who are presently covered under the Bank Employees' Pension Regulations, 1995/96 shall continue to contribute 10% of the Pay towards Provident Fund and there shall be no matching contribution.
- b) Officers of State Bank of India will continue to be covered by Contributory Provident Fund Scheme as hitherto.



- c) Officers who are presently covered under Contributory Provident Fund Scheme who did not opt for Pension Schemes available under Joint Note dated 27th April 2010 shall continue under the Contributory Provident Fund Scheme as hitherto.

11) New Pension Scheme

- a) Officers except in State Bank of India, who are governed by New Pension Scheme w.e.f. 01.04.2010, will continue to contribute 10% of pay plus Dearness Allowance and the bank will make a contribution of 14% of pay plus Dearness Allowance from the date of signing of Joint Note subject to approval of the Government.
- b) Officers in State Bank of India who are governed by New Pension Scheme w.e.f. 01.08.2010 will continue to contribute 10% of the pay + Dearness Allowance and the bank will make a contribution of 14% of Pay + Dearness Allowance from the date of signing of the Joint Note subject to approval of the Government
- c) The service charges by the Service Provider/Fund Manager of NPS will be borne by the bank from the FY 2021.

12) Medical Aid (other than State Bank of India)

On and from 1st November 2017, reimbursement of medical expenses shall be as under:

- a) Officers in JMG & MMJ Scales ₹ 10,300/- p.a.
- b) Officers in SMG & TEG Scales ₹ 12,300/- p.a.

13) Recovery of House/Furniture Rent

- (i) House rent recovery shall be @ 0.50% of the first stage of the scale of pay in which the officer is placed or the standard rent for the accommodation, whichever is less.
- (ii) Furniture rent recovery shall be @ 0.10 % of the first stage of the scale of pay in which the officer is placed.

14) Fixed Personal Pay (w.e.f. 01.11.2017)

Fixed Personal Pay together with House Rent Allowance shall be at the following rates and shall remain frozen for the entire period of service.

| Increment Component (₹) | DA as on 01.11.2017 (₹) | Total F.P.P. payable where bank's accommodation is provided (₹) |
|-------------------------|-------------------------|---|
| (A) | (B) | (C) |
| 1990 | 53 | 2043 |
| 2220 | 59 | 2279 |
| 2500 | 66 | 2566 |
| 2730 | 73 | 2803 |
| 2970 | 79 | 3049 |
| 3220 | 86 | 3306 |

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Note:

- (i) F.P.P. as indicated in "C" above shall be payable to those officer employees who are provided with bank's accommodation.
- (ii) F.P.P. for officers eligible for House Rent Allowance shall be "A" + "B" plus House Rent Allowance payable on the last increment of the relevant scale of pay.
- (iii) The increment component of F.P.P. shall rank for superannuation benefits.
- (iv) Only officers who were in the service of the bank on or before 1.11.93 will be eligible for F.P.P one year after reaching the maximum scale of pay they are placed.

15) Professional Qualification Pay (PQP) (w.e.f. 1.11.2017)

- (A) (i) Officers shall be eligible for professional qualification pay as under:

Those who have passed only CAIB - Part I / JAIB
₹1020/- p.m. one year after reaching top of the scale.

- (ii) Those who have passed both parts of CAIB -

- a. ₹1020/- p.m. one year after reaching top of the scale.
- b. ₹2550/- p.m. two years after reaching top of the scale.

- (B) An Officer employee acquiring JAIB/CAIB (either or both parts) qualifications after reaching the maximum of the scale of pay, shall be granted from the date of acquiring such qualification the first installment of PQP and the release of subsequent installments of PQP shall be with reference to the date of release of first installment of PQP.

16) Other Allowances

- (i) Deputation Allowance (w.e.f. 1.11.2020)

Deputation Allowance shall be at the following rates:

| | |
|--|--|
| An officer deputed to serve outside the bank | - 7.75% of Pay with a maximum of ₹6000/- |
| An officer deputed to an organization at the same place or to the training establishment of the bank | - 4% of Pay with a maximum of ₹3000/- |

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(ii) Hill and Fuel Allowance (w.e.f. 1.11.2017)

| Place | Rate |
|---|--|
| (a) Places with an altitude of 1000 metres and above but less than 1500 metres and Mercara Town | 2% of Pay subject to a maximum of ₹1125/- p.m. |
| (b) Places with an altitude of 1500 metres and above but less than 3000 metres | 2.5% of Pay subject to a maximum of ₹1500/- p.m. |
| (c) Places with an altitude of 3000 metres and above | 5% of Pay subject to a maximum of ₹3000/- p.m. |

(iii) Halting Allowance (w.e.f. 1.11.2020)

| Grade / Scales of Officers | Major 'A' | | | |
|--------------------------------|--------------|------------------------|---------------|------------------------|
| | Metro (₹) | Class Cities (₹) | Area I (₹) | Other Places (₹) |
| Officers in Scale VI & above | 2700 | 1950 | 1650 | 1425 |
| Officers in Scale IV & V above | 2250 | 1950 | 1650 | 1425 |
| Officers in Scale I/II/III | 1550 | 1650 | 1425 | 1200 |

(iv) Special Area Allowance (w.e.f. 1.11.2017)

At places where special area allowance is payable in terms of Regulation 23(ii) of Officers' Service Regulations, 1979/1982, the said allowance shall be payable at rates as in Annexure V.

(v) Definition of Family:

Clause 14 (vii) of Joint Note dated 25.05.2015 is modified as under :-

For the purpose of medical facilities and for the purpose of leave fare concession, the expression 'family' of an employee shall mean -

- the employee's spouse, wholly dependent unmarried children (including step children and legally adopted children) wholly dependent physically and mentally challenged brother/ sister with 40% or more disability, widowed daughters and dependent divorced/ separated daughters, sisters including unmarried/ divorced/ abandoned or separated from husband/ widowed sisters as also parents wholly dependent on the employee.
- The term wholly dependent family member shall mean such member of the family having a monthly income not exceeding ₹12,000/- p.m. If the income of one of the parents exceeds ₹12,000/- p.m. or the aggregate income of both



the parents exceeds ₹12,000/- p.m., both the parents shall not be considered as wholly dependent on the officer employee.

- c) A married female employee may include her natural parents or parents-in-law under the definition of family, but not both, provided that the parents/parents-in-law are wholly dependent on her.

Note: For the purpose of medical expenses reimbursement scheme, for all employees, i.e. male/female any two of the dependent parents / parents-in-law shall be covered. The officer employee will have the choice to substitute either of the dependents or both.

Physically challenged children of employees to be defined as dependents irrespective of age or marital status, subject to income criteria.

17) Project Area Allowance

On and from 01.11.2017, Project Area Compensatory Allowance shall be payable at the following rates:

Project Areas falling in Group A – ₹600/- p.m.

Project Areas falling in Group B – ₹ 525/- p.m.

18) Mid Academic Year Transfer Allowance (w.e.f. 01.11.2020)

On and from 01.11.2020, Mid Academic Year Transfer Allowance shall be payable at ₹ 1650/- p.m. subject to other conditions.

19) Split Duty Allowance

On and from 01.11.2017, Split Duty Allowance shall be payable at ₹ 300/- p.m.

20) Compensation on Transfer (w.e.f. 01.11.2020)

An officer on transfer will be eligible to draw a lumpsum amount as indicated below for expenses connected with packaging, local transportation, insuring the baggage etc.

| Grade/Scale of Officer | (₹) |
|---------------------------------|--------|
| Officers in Scale IV and above | 30,000 |
| Officers in Scale I, II and III | 25,000 |

21) Privilege Leave (as per Annexure VI)

22) Maternity Leave (as per Annexure VI)

23) Date of Effect

For payment of arrears, the benefits under various provisions as above shall be from 1st November 2017, unless otherwise specified against the relevant provisions.

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Annexure II

List of Public Sector Banks

1. Bank of Baroda (e-Vijaya Bank & e-Dena Bank)
2. Bank of India
3. Bank of Maharashtra
4. Canara Bank (e-Syndicate Bank)
5. Central Bank of India
6. Indian Bank (e-Allahabad Bank)
7. Indian Overseas Bank
8. Punjab & Sind Bank
9. Punjab National Bank (e-Oriental Bank of Commerce & e-United Bank of India)
10. UCO Bank
11. Union Bank of India (e-Corporation Bank & e-Andhra)
12. State Bank of India



Annexure III

List of Private Sector Banks

1. The Federal Bank Ltd. (upto Scale III)
2. The Karnataka Bank Ltd.
3. The Jammu & Kashmir Bank Ltd.
4. The South Indian Bank Ltd (upto Scale III)
5. The Karur Vysya Bank Ltd. (upto Scale III)
6. RBL
7. The Nainital Bank Ltd
8. Kotak Mahindra Bank Ltd. (upto Scale III)
9. The Dhanalakshmi Bank Ltd.
10. IDBI Bank (Upto Scale III)

Foreign banks (only workmen)

1. Bank of America N.A.
2. Standard Chartered Bank
3. Sonali Bank Limited (Workmen/Officers - upto scale III)
4. Citibank, N.A.
5. BNP Paribas
6. The Bank of Tokyo-Mitsubishi UFI, Ltd.
7. The Hongkong & Shanghai Banking Corporation Ltd.



Annexure-IV

Special Area Allowance

| Sr. No. | Area | Allowances (₹) | |
|---------|--|---------------------|---------------------|
| | | Pay below ₹36,001/- | Pay above ₹36,001/- |
| (1) | (2) | (3) | (4) |
| 1. | Mizoram | | |
| | a) Chimpipui District and areas beyond 25 kms. from Lunglei Town in Lunglei District. | 4000 | 5200 |
| | b) Entire Lunglei District excluding areas beyond 25 kms. from Lunglei town. | 3200 | 4200 |
| | c) Entire Aizawl District | 2400 | 3000 |
| 2. | Nagaland | 3200 | 4200 |
| 3. | Andaman & Nicobar Islands | | |
| | a) North Andaman, Middle Andamans, Little Andaman, Nicobar & Narcondam Islands | 4000 | 5200 |
| | b) South Andaman (including Port Blair) | 3200 | 4200 |
| 4. | Sikkim | 4000 | 5200 |
| 5. | Lakshadweep Islands | 4000 | 5200 |
| 6. | Assam | 640 | 800 |
| 7. | Meghalaya | 640 | 800 |
| 8. | Tripura | | |
| | a) Difficult areas of Tripura | 3200 | 4200 |
| | b) Throughout Tripura except difficult areas. | 2400 | 3000 |
| 9. | Manipur | 2400 | 3000 |
| 10. | Arunachal Pradesh | | |
| | a) Difficult areas of Arunachal Pradesh | 4000 | 5200 |
| | b) Throughout Arunachal Pradesh other than difficult areas. | 3200 | 4200 |
| 11. | Jammu & Kashmir | | |
| | 1) Kathua District: Niabat Bani, Lohi, Malhar and Machhodi | 4000 | 5200 |
| | 2) Udhampur District: a) Dudu Basantgarh, Lander Bhamag Illaqa, other than those included in Part 2(b). | 4000 | 5200 |
| | b) Areas upto Goel from Kamban Side and areas upto Arnas from Keasi side in Tehsil Mohre. | 3200 | 4200 |




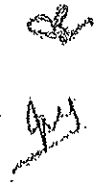
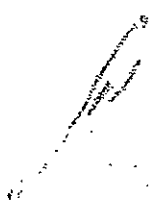
| Sr. No. | Area | Allowances (₹) | |
|---------|---|---------------------|---------------------|
| | | Pay below ₹36,001/- | Pay above ₹36,001/- |
| (1) | (2) | (3) | (4) |
| | 3) Doda District: Iluquas of Padder and Niabat Nowgam in Kishtwar Tehsil | 4000 | 5200 |
| | 4) Leh District : All places in the District | 4000 | 5200 |
| | 5) Barmulla District a) Entire Gurez-Nirabat, Tangdar Sub-Division and Keran Iluqua | 4000 | 5200 |
| | b) Matchill | 3200 | 4200 |
| | 6) Poonch and Rajouri District : Areas in Poonch and Rajouri District excluding the towns of Poonch and Rajouri and Sunderbani and other urban areas in the two Districts | 2400 | 3000 |
| | 7) Areas not included in (1) to (6) above, but which are within the distance of 8 kms. from the line of Actual Control or at places which may be declared as qualifying for border allowance from time-to-time by the State Government for their own staff. | 2400 | 3000 |
| 12. | Himachal Pradesh | | |
| | (1) Chamba District (a) Pangri Tehsil, Bharmour Tehsil, Panchayats : Badgaun, Bajol, Deol Kagti, Nayagam and Tundah, Villages: Ghata of Gram Panchayat Jagat, Kanarsi of Gram Panchayat Chauhata | 4000 | 5200 |
| | (b) Bharmour Tehsil, excluding Panchayats and Villages included in (a) above. | 3200 | 4200 |
| | (c) Jhandru Panchayat in Bhatiyat Tehsil, Churah Tehsil, Dalhousie Town (including Banikhet proper). | 2400 | 3000 |
| | (2) Kinnaur District a) Asrang, Chitkul and Hango Kuno/ Charang Panchayats, 15/ 20 Area comprising the Gram Panchayats of Chhota Khamba, Nathpa and Rupi, Pooch Sub-Division, excluding the Panchayat Areas specified above. | 4000 | 5200 |
| | b) Entire District other than Areas included in (a) above. | 3200 | 4200 |



| Sr. No. | Area | Allowances (₹) | |
|------------|---|------------------------|------------------------|
| | | Pay below ₹36,001/- | Pay above ₹36,001/- |
| (1) | (2) | (3) | (4) |
| | (3) Kullu District: | | |
| | a) 15/20 Area of Nirmand Tehsil, comprising the Gram Panchayats of Kharga, Kushwar and Sarga | 4000 | 5200 |
| | b) Outer-Seraj (excluding villages of Jakat-Khana and Burrow in Nirmand Tehsil) and entire District excluding outer Seraj area and pargana of Pandrabhis but including villages Jagat-Khana and Burrow of Tehsil Nirmand). | 2400 | 3000 |
| | (4) Lahaul and Spiti District : Entire area of Lahaul and Spiti | 4000 | 5200 |
| | (5) Shimla District : | | |
| | a) 15/20 area of Rampur Tehsil comprising of Panchayats of Koet, Labana-Sadaria, Sarpara and Chadi-Brandia. | 4000 | 5200 |
| | b) Dora-Kawar Tehsil, Gram Panchayat of Dackali in Rampur, Kashapath Tehsil and Munish, Ghori Chaubis of Pargana Sarahan. | 3200 | 4200 |
| | c) Chopal Tehsil and Ghoris, Panjgaon, Patsnau, Naubis and Teen Koti of Pargana Sarahan, Deofri Gram Panchayat of Taklesh Area, Pargana Barabis, Kasba Rampur and Ghori Nog of Pargana Rampur of Rampur Tehsil, Simla Town and its suburbs (Dhali, Jatog, Kasumpti, Mashobra, Taradevi and Tutu). | 2400 | 3000 |
| | (6) Kangra District: | | |
| | a) Areas of Bara Bhangal and Chhota Bhangal | 3200 | 4200 |
| | b) Dharamshala Town of Kangra District and the following offices located outside the Municipal limits but included in Dharamshala Town-Women's I.T.I, Dari, Mechanical Workshop, Ramnagar, Child Welfare and Town and Country Planning Offices, Sakoh, CRSF Office at lower Sakoh, Kangra Milk Supply Scheme, Duglar, HRTC Workshop, Sadher, Zonal Malaria Office, Dari, Forest Corporation Office, Shamnagar, Tea Factory, Dari, I.P.H. Sub-Division, Dan, Settlement Office, Shamnagar, Hinwa Project, Shamnagar. | 2400 | 3000 |

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| Sl. No. | Area | Allowances (1) | |
|---------|---|----------------------|----------------------|
| | | Pay below ₹ 10,001/- | Pay above ₹ 10,001/- |
| (1) | (2) | (3) | (4) |
| | Palampur Town of Kangra District including NPKVY Campus at Palampur and the following offices located outside the municipal limits but included in Palampur Town - H.P. Kashi Vishwvishwarya Campus, Cattle Development Office/Jersey Farm, Dairy, Horticulture Office/Indo-Ceremon Agriculture Workshop (IPW) Division, Bundla, Electrical Sub-Division, Lohua, D.P.O. Corporation, Bundla, Electrical M&M Division, Chappur. | | |
| (7) | Mandi District Chimber Valley of Jangladeshwar Tehsil, Panchayats in Shunga Tehsil of Nagra, Chauri, Chikolhar, Chogyalah, Chum, Chyas, Janghili, Jaryar, Johar, Kallhar, Kalwan, Kholand, Lohi, Sillhag, Somachar, Thoolhar, Toshi, Thana, Panchayats of Dharampur Block - Bhuga, Kaulah, Sakana, Taryar and Tarakholah, Panchayats of Karog Tehsil - Daldhar, Nagra, Gopalpur, Kharol, Mahog, Melund, Mung, Pehli, Sahaj, Saradan and Toban, Panchayats of Dundernagar Tehsil - Boli, Duiwana, Dharyan, Pawan-Kothi, Sari and Sheja. | 2400 | 1000 |
| (8) | Shimla District: Panchayats of Duni, Dakhil (Pachhad Tehsil), Bharog Dhanari (Panta Tehsil), Mela (Nahan Tehsil), Dibber (Pachhad Tehsil) and Thana Kasoga (Nahan Tehsil) and Thimnaghi Trust | 2400 | 1000 |
| (9) | Solan District: Mangal Panchayat. | 2400 | 1000 |
| (10) | Remaining areas of Himachal Pradesh not included in (1) to (9) above. | 540 | 800 |
| 13. | Uttar Pradesh | | |
| | Areas under Champoli, Pithoragarh and Uttar Kasal (Uttarakhand) | 1000 | 2200 |
| 14. | Areas under Champoli, Pithoragarh, Uttarakshi, Rudrapur and Champawat Districts | 4000 | 2200 |



| | | | |
|----|---|------|------|
| 15 | West Bengal South 24 Parganas District Sunderban Areas (south of Dampier Hodge's line), namely, Bhagatugh Khali (Rampura), Kumirmari (Bagna), Jhinga Khali, Sajnakhali, Gosaba, Amlanathi (Bidya), Canning, Kultali, Piyali, Naigaraha, Raidighi, Bhanchi, Pathar Pratima, Bhagabatpur, Saptanukhi, Narakhana, Sikarpur, Kakdwip, Sagar, Mousini, Kalinagar, Haroa, Hingalgañi, Basanti, Kuemari, Kultola, Ghushighata (Kuti). | 1000 | 1000 |
|----|---|------|------|

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New Introduction

1. Annual encashment of Privilege Leave:

From the calendar year 2020, Privilege Leave encashment shall be permitted at the rate of 5 days for each calendar year at the time of any festival of the employee's choice. Employees who have completed 55 years of age as on 01.01.2020 and above shall be entitled to encash at the rate 7 days for each calendar year, till retirement as a one-time measure.

2. Performance Linked Incentive Scheme:

The wages settled during wage revision at industry level are paid by all Banks uniformly, irrespective of the size of the Banks and their financial strength. In today's challenging environment, where there is stiff competition among Banks, a genuine need is felt to allow Banks to pay their employees something extra by way of encouragement as per the profitability and financial soundness of the respective Banks. In order to inculcate a sense of competition and also to reward the performance, the concept of Productivity Linked Pay was discussed and after discussions between the parties, it is agreed to introduce Performance Linked Incentive Scheme in Public Sector Banks which will be based on Operating Profit/Net Profit of the individual bank (optional for private and foreign banks). The PLI shall be payable to all employees annually over and above the normal salary payable. The PLI matrix shall decide the amount payable to the employees (in number of days of pay = Basic + DA) depending on the annual performance of the Bank. All the employees shall get the minimum number of days of pay as incentive depending on where in the matrix the Bank's performance fits in, broadly as per Matrix as under:

| Sr.No. | YoY Growth in Operating Profit | No. of days for which Salary (Basic + DA) shall be paid |
|--------|--------------------------------|---|
| 1 | < 5% | Nil |
| 2 | 5% to 10% | 5 days |
| 3 | > 10% to 15% | 10 days* |
| 4 | > 15% | 15 days* |

*3rd and 4th slabs are payable only if the Bank has Net Profit. If a Bank has growth in Operating Profit of 5% & more, but there is no Net Profit, then minimum 2nd slab of 5 days will be payable.

(The PLI will be applicable from FY-2020-21)

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3. Family Pension

Subject to approval by the Government, It is agreed that family pension shall be payable at the uniform rate of 30 percent of the Pay of the deceased employee and that there shall be no ceiling on family pension. It is agreed that these provisions, when approved by the Government shall apply to SBI also.

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Leave Rules

1. **Privilege Leave**

Privilege Leave other than for the purpose of availing the Leave Fare Concession should be applied not less than 10 days before the proposed date of commencement of such leave.

Privilege Leave taken on sick grounds when there is no credit in the sick leave account of the employee, will not be counted as an occasion of availing Privilege leave.

Privilege Leave accruing to an employee shall be allowed to be accumulated beyond 240 days up to a maximum of 270 days. However, encashment of privilege leave shall be restricted up to a maximum of 240 days.

2. **Unavailed Casual Leave**

i) Casual leave not availed of in the year 2017 or in any subsequent years shall lapse in the following five years.

ii) On and from 01.11.2020, although the availment of unavailed casual leave (UCL) by the Officers in the following years shall continue to be permitted only on medical grounds, production of medical certificate need not, henceforth, be insisted upon in case the period of such unavailed casual leave at a stretch not exceeding four days.

3. **Maternity Leave**

Clause 30 of Bipartite Settlement dated 27th April 2010 shall be substituted by the following:

(a) Maternity leave, which shall be on substantive pay, shall be granted to a female employee generally for a period not exceeding 6 months on any one occasion and 12 months during the entire period of her service.

Note: (i) in case of delivery of twins, the period of Maternity Leave shall be 8 months.

(ii) Maternity Leave may be availed combining with any other kind of leave except casual leave.

(b) In case of miscarriage/MTP/abortion, maternity leave may be granted as a rule upto 6 weeks on the basis of medical certificate/advice of a competent medical



practitioner, i.e. a qualified gynaecologist. In special/exceptional cases involving medical complications, associated with miscarriage/MTP/abortion, maternity leave may be granted beyond 6 weeks if advised by a competent medical practitioner (qualified gynaecologist) but upto 6 months only on any one occasion, within the overall limit of 12 months during the entire period of service.

(c) Within the overall period of 12 months, leave may also be granted in case of hysterectomy upto a maximum of 60 days.

Note: In the case of employees who have availed and exhausted Maternity Leave of 12 months, leave of 15 days shall be sanctioned over and above the same, subject to production of Medical Certificate.

(d) Leave may also be granted once during service to a childless female employee for legally adopting a child who is below one year of age, for a maximum period of nine months, subject to the following terms and conditions: -

- (i) Leave will be granted for adoption of only one child.
- (ii) The adoption of a child should be through a proper legal process and the employee should produce the adoption-deed to the Bank for sanctioning such leave.
- (iii) The permanent part-time employees are also eligible for grant of leave for adoption of a child.
- (iv) The leave shall also be available to biological mother in cases where the child is born through surrogacy.
- (v) The leave shall be availed within overall entitlement of 12 months during the entire period of service.

(e) Within the overall period of 12 months, leave may also be granted in case of hospitalisation on account of the following gynecological ailments/treatments upto a maximum of 30 days.

- i. AUB (Abnormal uterine bleeding)
- ii. Ovarian Tumor
- iii. Tubectomy/Tubectomy reversal
- iv. Post-Partum Depression (PPD)

EP
A
M



- v. Post-Partum Hemorrhage (PPH)
- vi. Acute Pelvic Inflammatory Disease (Acute PID)
- vii. Dysfunction Uterine Bleeding; Dysfunction (DUB)

4. Paternity Leave

With effect from the 1st June 2015, male employees with upto two surviving children shall be eligible for 15 days Paternity Leave during his wife's confinement. This leave may be combined with any other kind of leave except Casual Leave. The leave may be availed upto 15 days before or upto 6 months from the date of delivery of the child.

Note: Paternity Leave as above shall be allowed to employees with upto two surviving children for legally adopting a child who is below one year of age.

5. Sick Leave

- a) An officer employee upon completion of 30 years of service, shall be eligible for further additional sick leave of 3 months at the rate of one month for each year of service in excess of 30 years, subject to a maximum of 720 days in entire service.
- b) Women officer employees can avail sick leave for the sickness of their children of 8 years and below subject to production of medical certificate.

6. Special Casual Leave

a) With effect from the 1/11/2020, Special Casual Leave may be granted to an employee on occasions when the branch where the employee is working or the place where the employee is residing is affected by curfew, riots, prohibitory orders, natural calamities, floods, etc.

b) With effect from 01/11/2020, 4 days Special Casual leave shall be granted to all physically/orthopedically handicapped employees each year.

7. Extraordinary Leave:

In partial modification of Clause 13.34 of Settlement dated 19th October 1966, (in case of State Bank of India, Clause 7.34 of Agreement dated 31st March 1967) and Clause 36 of Settlement dated 25th May, 2015, in exceptional circumstances, Extraordinary Leave may be sanctioned (without wages) not exceeding 3 months on any one occasion (up to 4 months in extreme medical circumstances) and upto a maximum of 24 months during the entire period of an employees' service.

Note :- The employees will not be losing any seniority on account of availing extraordinary leave on Medical grounds.

